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HUMAN RESOURCES DIRECTORATE
GHANA HEALTH SERVICE
PRIVATE MAIL BAG

MINISTRIES
ACCRA

TEL: 0302-661354/5

FAX: 0302-
670329

E-mail: hrd@ghsmai.org

7th May, 2014

My Ref. No. GHS/HRD/D/2012

Your Ref. No.....

MS. CHRISTIANA APANA
ENROLLED NURSE

THRO' THE REG. DIR. OF HEALTH SERVICE
GHANA HEALTH SERVICE
UPPER EAST REGION

Dear Ms. Apana

APPOINTMENT AS ENROLLED NURSE

The Director-General has authorized your appointment as **Enrolled Nurse** in the Ghana Health Service with effect from **3rd March, 2014.**

The salary scale attached to this post is **Single Spine Salary Structure** Pay level 12L (1 – 6) i.e. GH¢623.40 – GH¢678.22 per month. You will enter the scale at the 1st step and receive monthly gross salary of **GH¢623.40**. In addition, you are entitled to market premium applicable at the time. You will be eligible to earn increments on the salary scale based on your output and conduct.

You will be on probation for one (1) year after which you will be eligible for confirmation in your appointment.

Your terms and conditions of service will be subject to the Ghana Health Service and Teaching Hospitals Act of 1996 (ACT. 525) other relevant Legislative Instruments (L.I) and administrative instructions. You should contact your immediate supervisor to acquaint yourself of these regulations.

You will be required under the National Pensions Act, 2008 (Act 766) to contribute five point five percent (5.5%) of your salary towards your retirement benefit.

Please note that you are under bond and have to serve the Government of Ghana for five (5) years.

Your Regional Director of Health Service will provide you with a copy of your job description.

Please acknowledge receipt.

Yours faithfully

MR. FRANCIS VICTOR EKEY
DEP. DIRECTOR, HR, PLANNING
for: DIRECTOR-GENERAL

cc: The Cont. & Acct.-General
" Auditor-General
" P.P.S.