



NATIONAL CATHOLIC HEALTH SERVICE

TECHIMAN DIOCESAN HEALTH SERVICE DIRECTORATE

P.O. Box TM 788, Techiman,
Brong-Ahfo Region, Ghana West Africa
Tel: (+233) 035 252 2711
Email: tdhs.director@gmail.com
tdhs.directorate@gmail.com

Our Ref:

Your Ref:

Miss Coffie Elizabeth Antwiaa
C/o Abease Health Center
Post office box 33
Abease- B/A

Dear Miss Coffie,

APPOINTMENT AS AN ENROLLED NURSE

It is a pleasure to inform you that you have been appointed as an **Enrolled Nurse** at Abease Health Center, with effect from **April 1, 2017**. Please note that your appointment is probational for six months. It may be confirmed after this period but that will be based on good conduct and satisfactory performance.

The salary scale attached to the post is Single Spine Salary Structure **12L (1-6) i.e. GHC9,298.68 - GHC10,116.40** per annum. You will enter the scale at the point and receive an annual gross salary of **GHC9,298.68, plus the approved market premium.**

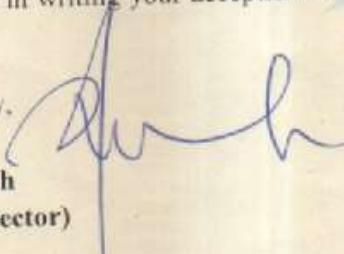
You will be required under the National Pension's law to contribute 5.5% (2nd Tier) of your basic salary as social security towards your retirement.

Your terms and conditions of service will be subject to the principles and ethics of the National Catholic Health Service/ Techiman Catholic Diocesan Health Service regulation and other administrative instructions that may be in force from time to time.

It is required of you to present to the Administrator a medical examination report from one of the Diocesan hospitals i.e., Nkoranza, Techiman or Yeji.

Kindly indicate in writing your acceptance of this appointment within one week upon receipt of this letter.

Yours faithfully,


Francis Tawiah
(AG. DHS Director)

Cc: The In-Charge, Abease Health Center
The District Finance Officer, Pru District Treasury
The Executive Secretary, CHAG, Accra
The Controller and Accountant – General's Dept, Accra.